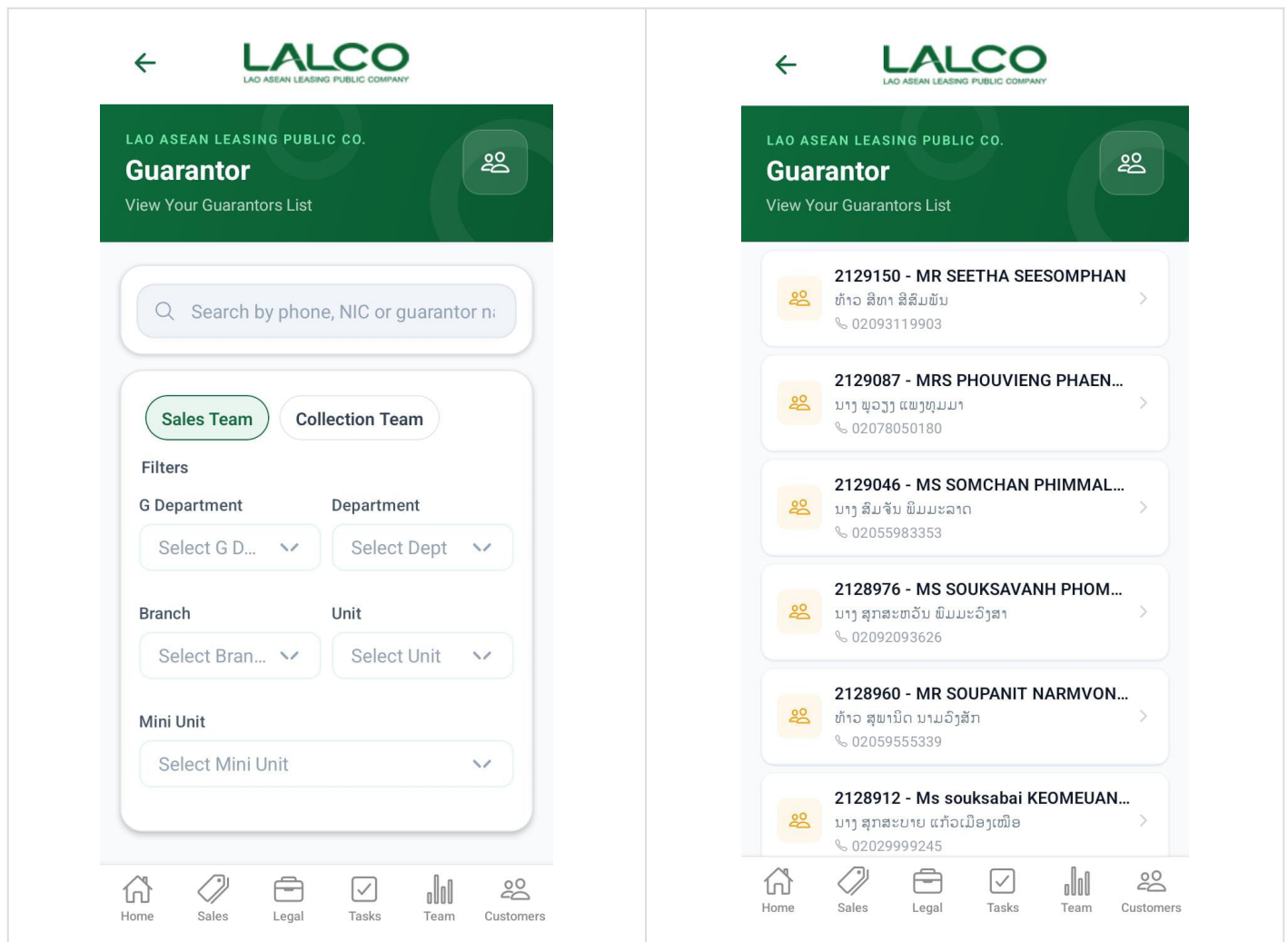


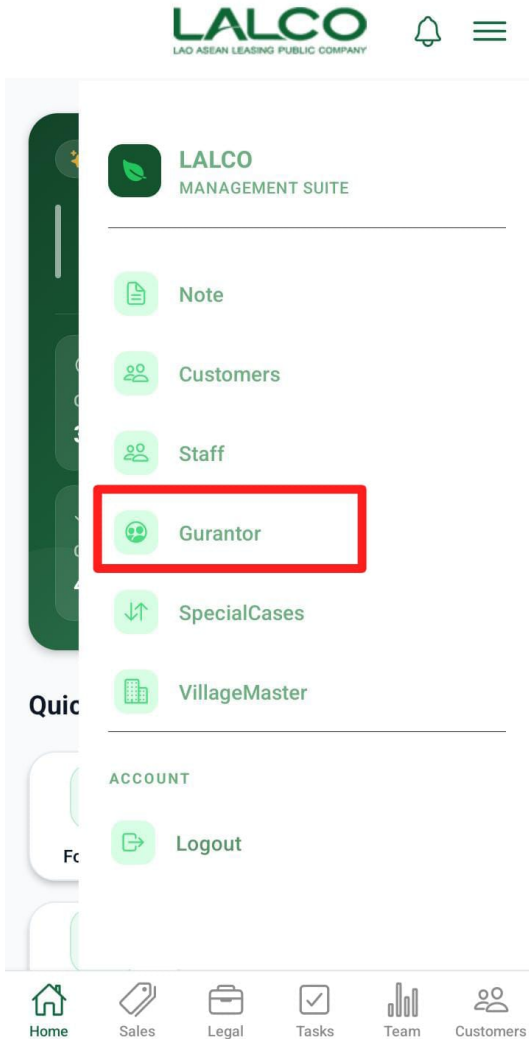
Guarantor Screen



This screen allows the user to view the guarantor details for each contract

Access Path

Side menu -> Guarantor



Guarantor List

Each item represents a guarantor.

Filter Options

Users can filter guarantors by the following options:

In the filter options, there are two main sections.

- Sales Team
- Collection Team

When the filter is Sales Team below filters can apply,

- G department

- Department
- Branch
- Unit
- Mini Unit

When the filter is Collection Team below filters can apply,

- G department
- Department
- Collection Unit
- collection tl
- collection

The above filters will display like this.

When the user role is admin

- The admin has both sales and collections and can apply all the filters mentioned above.

When the user role is gdept

- The gdept has both sales and collections and can apply all the filters mentioned above except G department.

When the user role is dept

- The dept has both sales and collections and can apply all the filters mentioned above except G department and department

When the user role is branch.

- Display only the sales team.
- Display the unit and Munit filters

When the user role is unit.

- Display only the sales team.
- Display the Munit.

When the user role is MUnit.

- Only the search bar filter can be applied.

When the user role is collection unit.

- Display only the collection team.
- Display the collection tl and collection filters

When the user role is Collection tl.

- Display only the collection team.
- Display the collection.

When the user role is Collection.

- Only the search bar filter can be applied.
-

Information Displayed

Each record shows:

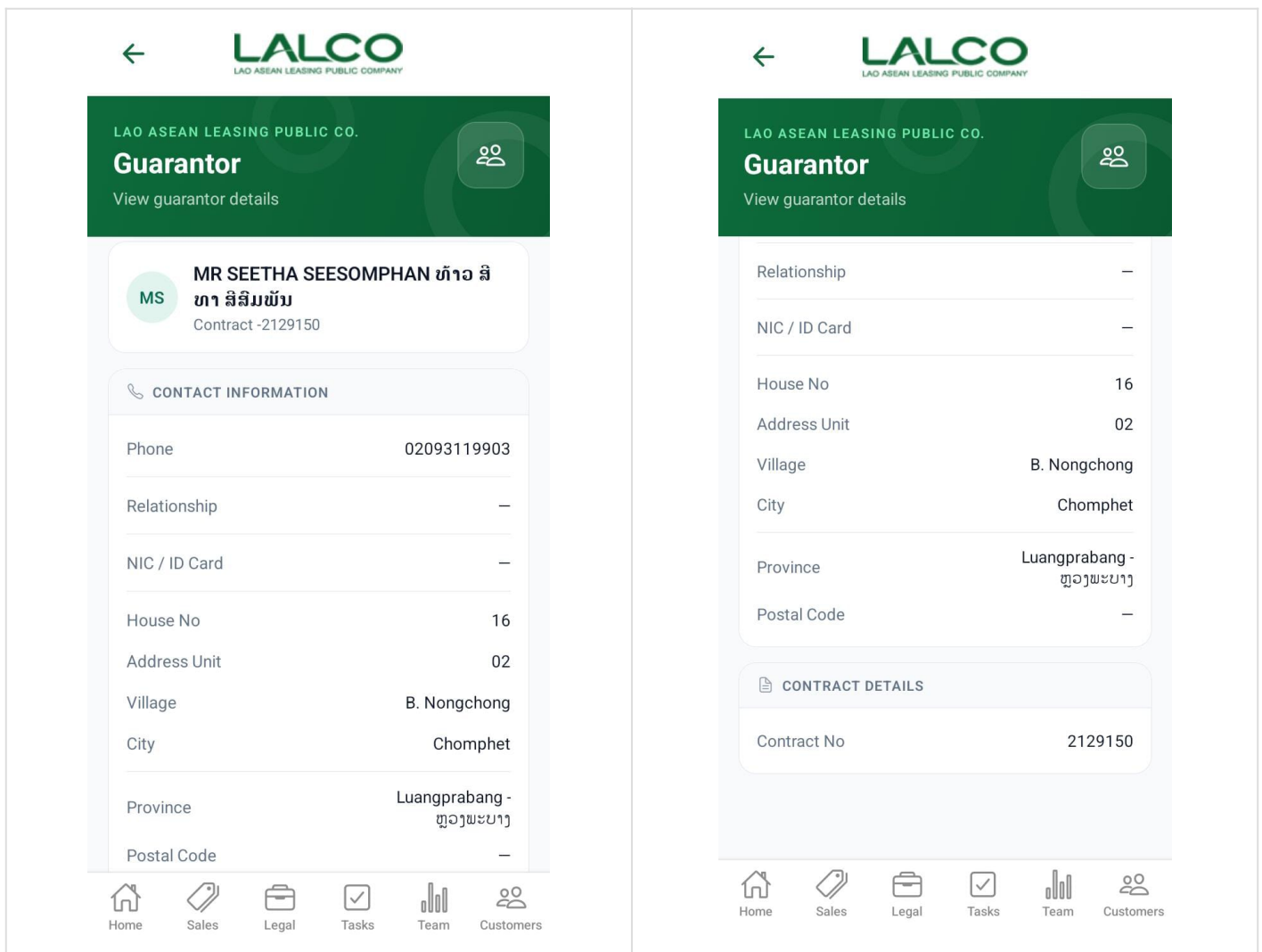
- **Contract Number**
 - **Customer name**
 - **Phone numebr**
-

How to Use

View Guarantor Details

1. Open the **side menu**
 2. Select guarantor
-
-

Guarantor Details Screen



This screen displays the guarantor details of the contract,

- Guarantor name
- phone number
- Nic/ID
- House number
- address unit
- village
- city
- province
- Contract number

How to Use

View Guarantor Details

1. Select a guarantor from the list
2. Review all guarantor details

Revision #4

Created 23 March 2026 03:52:29 by Nawoda Dissanayake

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