

Collection Adjustment

The **Collection Adjustment** module is used to search for an existing contract, review its financial details, and manage collections, accruals, and rescheduling of payment schedules. This module helps users accurately track outstanding amounts and maintain proper collection records.

Accessing the Collection Adjustment Page

When the **Collection Adjustment** page is opened, the user must first search for a contract. Actions cannot be performed without selecting a contract.

Collection Adjustment page displays Active, Refinance, and Closed contracts.

Search Filters

The page provides **three search filters** to locate a contract:

1. **NCN** - Search using the NCN number
2. **Contract Number** - Search using the contract number
3. **Pending Penalty** - Filter contracts with pending penalties

After entering the required search criteria, click **Search** to view matching contracts.

Selecting a Contract

Once the contract list is displayed:

- Select the required contract using the **Select/Add** button.
- The system will navigate the user to the **Collection Adjustment Details** page for the selected contract.

The screenshot shows the 'Collection Adjustment' page in the LMS. At the top, there is a search form with three input fields: 'NCN (Old Contract No / ເລກທີ່ສັນຍາເດີມ)', 'Contract No / ເລກທີ່ສັນຍາ', and 'Pending Penalty' (a dropdown menu with 'Yes / ມີ'). A green 'Search / ຄົ້ນຫາ' button is below the inputs. Below the search form is a table with the following data:

Customer Type / ປະເພດລູກຄ້າ	Customer Name / Company Name / ຊື່ລູກຄ້າ/ຊື່ບໍລິສັດ	Main Phone No / ເບີໂທຊັກ	Contract No / ເລກທີ່ສັນຍາ	Contract Type / ປະເພດສັນຍາ	Loan Amount / ລວມເງິນກູ້	Staff / ພະນັກງານ	Action / ຈັດການ
Individual	Deshani Divyanjali / sed we	02094774456	2086106	SME Bike	USD 45,000.00	Odeesha Gamage	Select
Individual	Emasha Perera / ປະສາສະດີ ເທີ ຊີ	02023848344	2086080	SME Bike	USD	Demo Crm	Select

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Contract Summary Section

At the top of the details page, four summary boxes are displayed to provide a quick financial overview of the contract:

1. **Total Outstanding Amount** - Total amount currently outstanding
2. **Penalty Outstanding Amount** - Outstanding penalty amount
3. **Interest Outstanding Amount** - Outstanding interest amount
4. **Principal Outstanding Amount** - Outstanding principal amount

These values help users understand the current financial status before performing any actions.

The screenshot shows the 'Collection Adjustment' page with a summary section at the bottom. The summary section contains four orange boxes with the following data:

Total Outstanding Amount	Penalty Outstanding Amount	Interest Outstanding Amount	Principal Outstanding Amount
80,850	0	39,600	41,250
Total Amount: 89,040	Total Amount: 0	Total Amount: 44,040	Total Amount: 45,000

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Tabs in Collection Adjustment

1. Collection Record Tab

- Displays all **approved collection records** in a table format.
- Each record shows details of collections already made against the contract.
- Newly created collections will also appear here once approved.

2. Payment Schedule Tab

- Displays the **payment schedule** for the contract.
- Shows accrual, principal, and interest details for each installment.
- Both **paid** and **pending** payments are clearly visible in the table.
- Any newly created accruals or rescheduled payments will be reflected here.

Due Date / ວັນທີ່ຄືບ ກຳນົດ	Type / ປະເພດການ ຊໍາລະ	Collection Amount / ຈໍານວນ ຊໍາລະ	Amount Paid / ຈໍານວນທີ່ໄດ້ຊໍາລະ	Void Amount / ຈໍານວນໄມຂະ	Refinance Amount	Balance / ຍອດເງິນ	Status / ສະຖານະ	Action
5 Dec 2025	Penalty	USD 4,000.00	USD 0.00	USD 0.00	USD 0.00	USD 0.00	Pending	
5 Dec 2025	interest	USD 2,640.00	USD 2,640.00	USD 0.00	USD 0.00	USD 0.00	Clear	
5 Dec 2025	principal	USD 1,875.00	USD 1,875.00	USD 0.00	USD 0.00	USD 0.00	Clear	
5 Jan 2026	interest	USD 1,800.00	USD 1,800.00	USD 0.00	USD 0.00	USD 0.00	Clear	
5 Jan 2026	principal	USD 1,875.00	USD 1,875.00	USD 0.00	USD 0.00	USD 0.00	Clear	
2 Feb 2026	accrual	USD 400.00	USD 310.00	USD 0.00	USD 0.00	USD 90.00	Pending	
5 Feb 2026	interest	USD 1,800.00	USD 0.00	USD 0.00	USD 0.00	USD 1,800.00	Pending	

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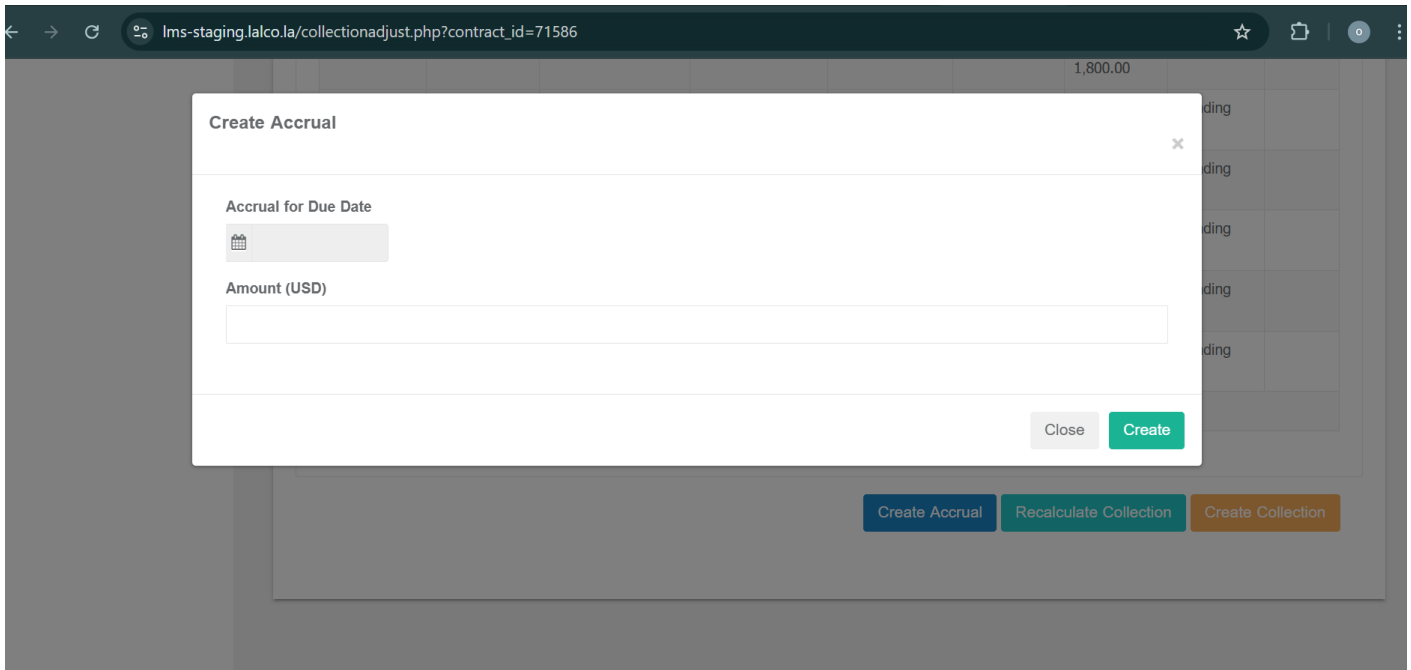
3. Void List Tab

- Displays a list of **voided payments**, if any exist.
- Helps track reversed or cancelled collection records for auditing and reference purposes.

Available Actions (Buttons)

1. Create Accrual

- Clicking **Create Accrual** opens a popup window.



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- The user can enter accrual payment details.
- Once the accrual is created:
 - It is automatically added to the **Payment Schedule** table.
 - The schedule is updated to reflect the new accrual amount.

2. Reschedule Collection

- Clicking **Reschedule Collection** recalculates the payment schedule.
- This action adjusts installment details based on updated outstanding amounts.
- The revised schedule is displayed in the **Payment Schedule** tab.

3. Create Collection

- Used to record a new collection against the contract.
- The user can select different **collection types**, such as:
 - Cash
 - Bank
 - Refinance of Collection
- After saving:
 - The collection is recorded as an **approved collection**.
 - The new entry appears in the **Collection Record** tab.
 - Outstanding amounts are updated accordingly.

lms-staging.lalco.la/collectionadjust.php?contract_id=71586

1,800.00

Create Collection

Collection Method / ວິທີການລວບລວມ
Cash

Receipt Voucher / ໃບລ່າເລັດຮັບເງິນ - [Print Receipt](#)
[Choose Files](#) No file chosen

Collection Place / ສະຖານທີ່ລວບລວມ -- Select --

Person who Collect / ຊື່ພະນັກງານລວບລວມ 111114 - Odeesha

Date Collected / ວັນທີ່ການລວບລວມ 2026-02-04

Cash (LAK / ກີບ)

Cash (THB / ບາດ)

Cash (USD / ໂດລາ)

Create Collection

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Created 4 February 2026 05:22:26 by Odeesha Gamage

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