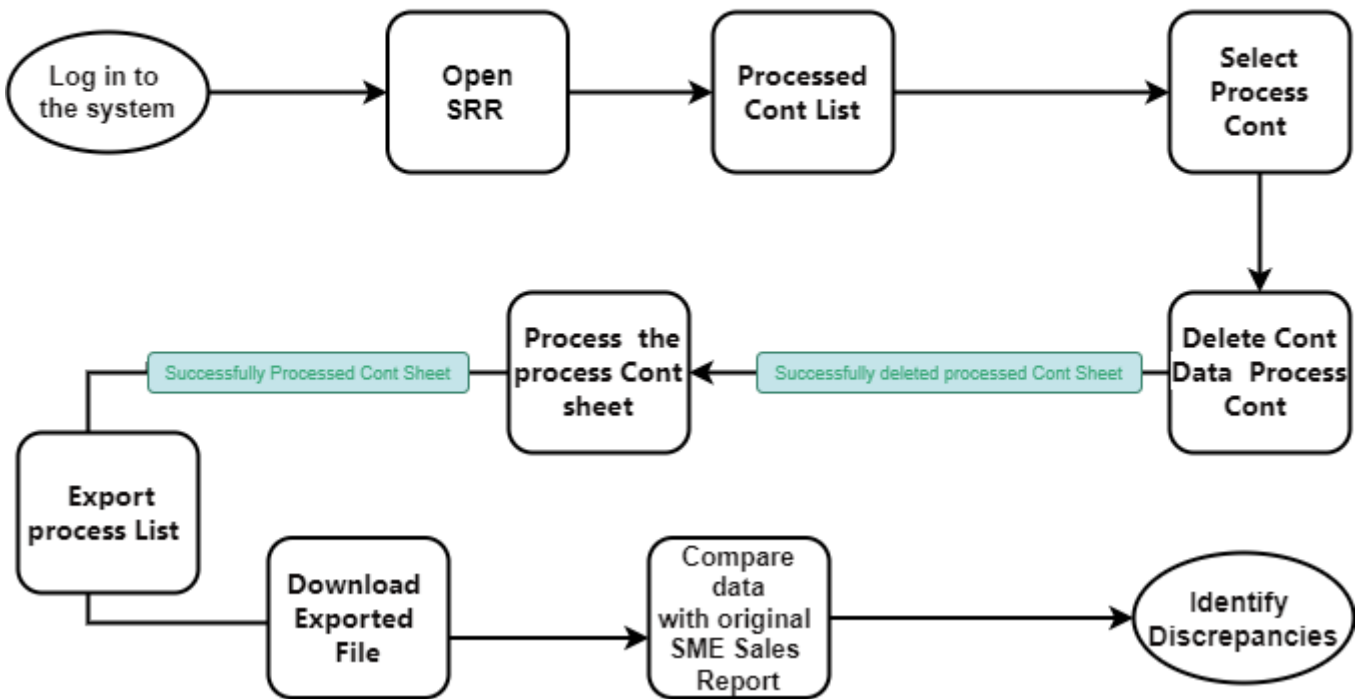


# SRR Report

## Overview

The SRR Processed Sheet is a Sales Report (SRR) module tool that allows you to manage processed contracts. View, search export, delete, and process contract data from this list.

### SRR Report



SRR Report

The screenshot displays the 'ProcessedCont List' interface. It includes a search bar for 'Contract no' and a table with the following data:

Staff id	Name	Customer name	Contract no	Loan amount	Currency	Interest	Disbursed date
2565	NING	MS TOUMKHAM KITTIVONG / ມີ ຊື່ເຊັນ ຕີ້ນໂຍ້	2110260	2000	USD	3	July 16, 2024
2565	NING	MR TOLAKON PHILAVANH / ມີ ຊື່ເຊັນ ຕີ້ນໂຍ້	2110279	115000000	LAK	3	July 16, 2024
2520	AIY	MR SONDIAH THAMMAWONG / ມີ ຊື່ເຊັນ ຕີ້ນໂຍ້	2110283	100000000	LAK	1.99	July 16, 2024
3373	DOLA	MR OUDON SYCHAMPANAKHONE / ມີ ຊື່ເຊັນ ຕີ້ນໂຍ້	2110294	150000	THB	2.5	July 16, 2024
1770	PINMANY	MS NIPHONH PHONGSAMOUTH / ມີ ຊື່ເຊັນ ຕີ້ນໂຍ້	2110282	210000	THB	3	July 16, 2024
1453	AON-F	MS LATSAMEE / ມີ ຊື່ເຊັນ ຕີ້ນໂຍ້	2110278	14000	USD	2.5	July 16, 2024
2709	PHET	MR VIENGVILAY SENAMOUNTY / ມີ ຊື່ເຊັນ ຕີ້ນໂຍ້	2110318	115000000	LAK	3	July 16, 2024
4020	KHUAN	MR VATHA CHANTHABOUDDY / ມີ ຊື່ເຊັນ ຕີ້ນໂຍ້	2110228	10000	USD	2.5	July 16, 2024
1955	KONG	MS LAR SAPHAJUN / ມີ ຊື່ເຊັນ ຕີ້ນໂຍ້	2109502	530000	THB	1.29	July 16, 2024
3604	JO	MS CHITRASONG KHAMMANY / ມີ ຊື່ເຊັນ ຕີ້ນໂຍ້	2110254	340000	THB	2.5	July 16, 2024

# Steps

## 1. Navigate to the Processed sheets

- Log in to the system and navigate to the "Dashboard" section.
- Click on the "SRR Report" tab.
- Select the "Processed Cont List" option.

**Dashboard > SRR > SRR ProcessedCont List > Process Cont**

## 2. Locate the Contract Sheet

- Identify the contract sheet you want to process from the list.

## 3. Select the Contract Sheet

- Click on the checkbox next to the desired contract sheet.

## 4. Click "Process Cont Sheet"

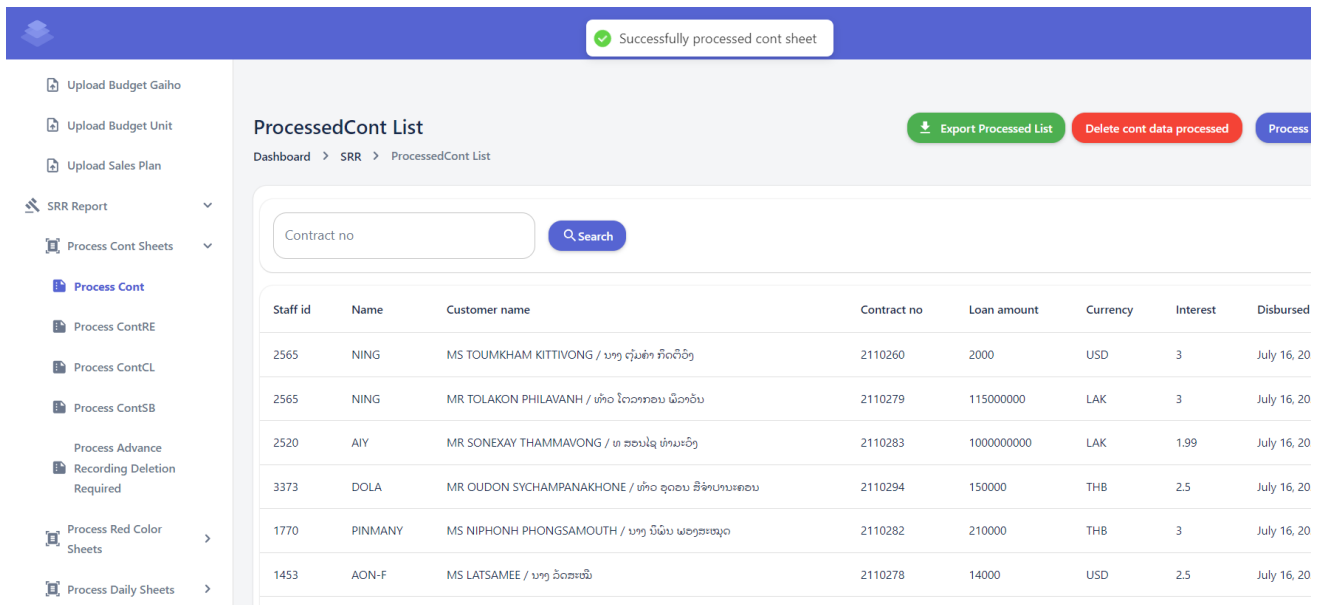
- Click the "Process Cont Sheet" button at the top of the list.

## 5. Confirm the Action

- A confirmation message will appear asking if you are sure about processing the contract sheet.
- Click the "OK" button to proceed with the processing.
- Click the "Cancel" button to cancel the proceed

## 6. Success message

- success message indicating that the contract sheet has been processed successfully "Successfully process cont sheet".

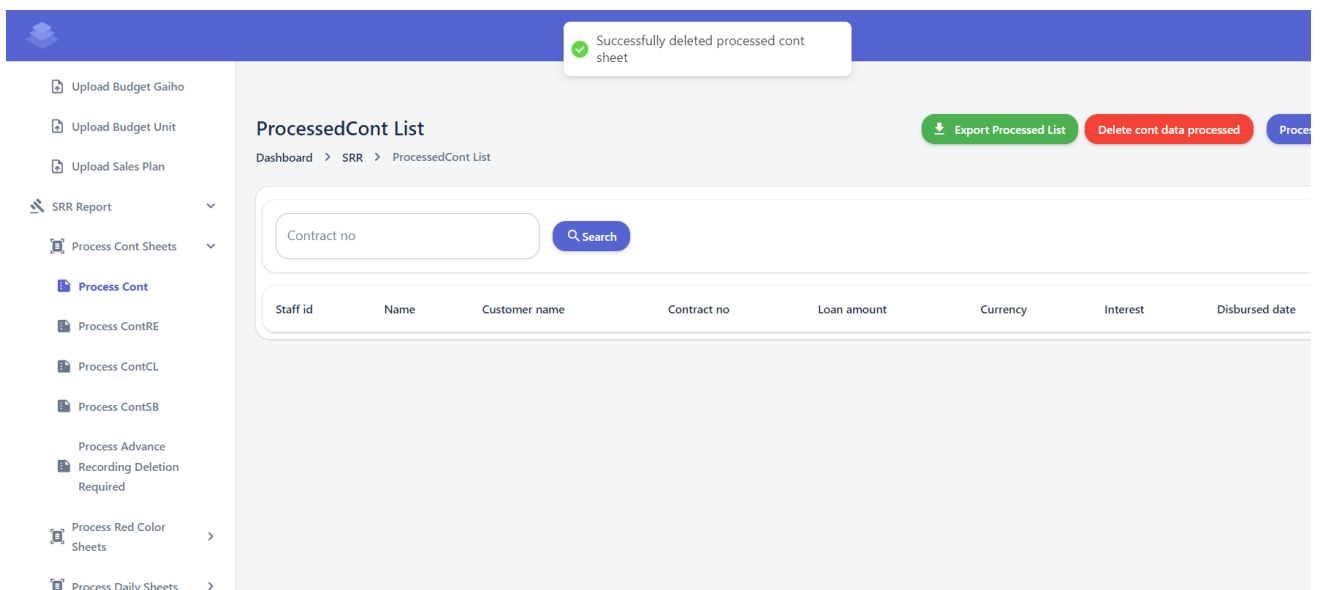
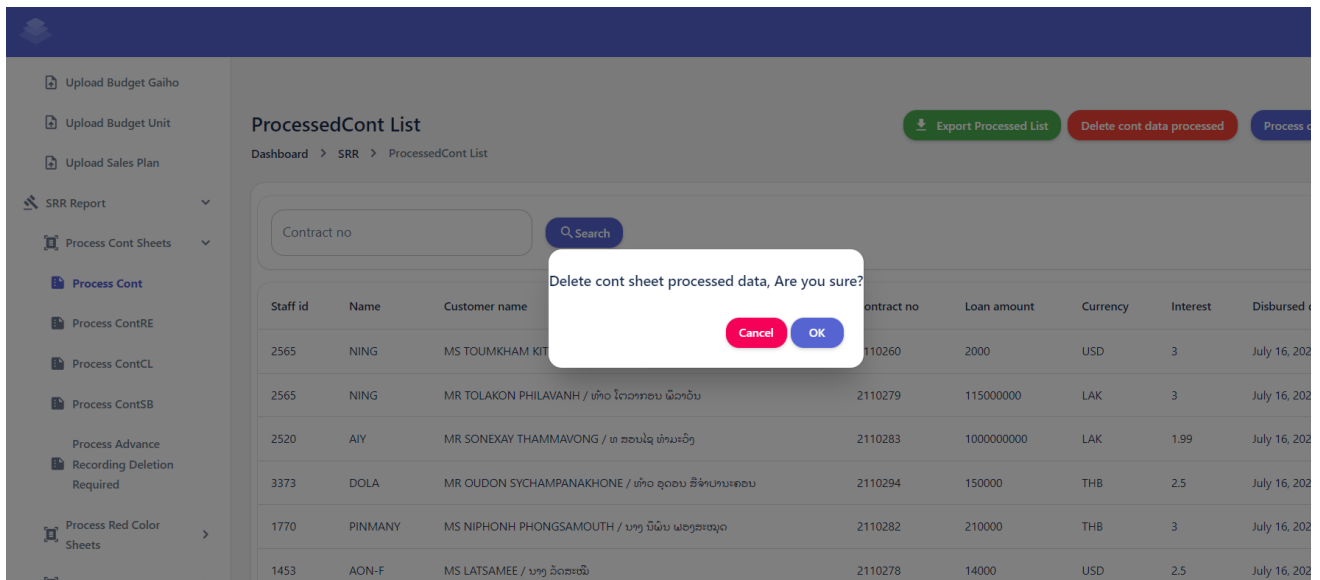


The screenshot shows a web application interface with a blue header bar containing a success message: "Successfully processed cont sheet". Below the header is a sidebar with navigation options, including "SRR Report" and "Process Cont Sheets". The main content area is titled "ProcessedCont List" and features a search bar for "Contract no" and a "Search" button. To the right of the search bar are three buttons: "Export Processed List" (green), "Delete cont data processed" (red), and "Process" (blue). Below these buttons is a table with the following columns: Staff id, Name, Customer name, Contract no, Loan amount, Currency, Interest, and Disbursed. The table contains six rows of data.

Staff id	Name	Customer name	Contract no	Loan amount	Currency	Interest	Disbursed
2565	NING	MS TOUMKHAM KITTIVONG / ນາງ ດຸ້ມທຳ ກິດຕິວົງ	2110260	2000	USD	3	July 16, 20
2565	NING	MR TOLAKON PHILAVANH / ທ້າວ ໂຕກອກອນ ພິລາວັນ	2110279	115000000	LAK	3	July 16, 20
2520	AIY	MR SONEXAY THAMMAVONG / ທ່ານ ສອນເຊີ ທຳມາວົງ	2110283	100000000	LAK	1.99	July 16, 20
3373	DOLA	MR OUDON SYCHAMPANAKHONE / ທ້າວ ອຸດອນ ສີຈັນປານາຄອນ	2110294	150000	THB	2.5	July 16, 20
1770	PINMANY	MS NIPHONH PHONGSAMOUTH / ນາງ ວິພັນ ພອງສາມອຸທ	2110282	210000	THB	3	July 16, 20
1453	AON-F	MS LATSAMEE / ນາງ ລັດສາເມີ	2110278	14000	USD	2.5	July 16, 20

- The list will display information such as contract number, staff ID, name, customer name, loan amount, currency, interest rate, and disbursed date.
- You can use the search bar to filter contracts based on specific criteria.
- **Delete Cont Data Processed**
  - Select the contracts you want to delete and click the "Delete cont data processed" button.

- Confirm the deletion by clicking the "Delete" button in the confirmation dialog.
- A confirmation dialog box will appear asking if you are sure about deleting the selected contracts.
- Click the "OK" button to proceed with the deletion.
- After the deletion process is complete, you will see a message indicating that the selected contracts have been deleted & Check if all data has been removed  
**"Successfully delete processed cont sheet"**



## • Process Cont Sheet

- If need to re-process a contract sheet, select the corresponding row and click the "Process cont sheet" button.
- Follow the on-screen instructions to complete the re-processing process.
- A confirmation dialog box will appear asking if you are sure about processing the contract sheet.
- Click the "OK" button to proceed with the re-processing.
- If the contract sheet is processed successfully, you will see a success message indicating that the **"Successfully process cont sheet"**

